



## HOUSING GRANTS, CONSTRUCTION AND REGENERATION ACT 1996 Disabled Facilities Grant General Consent 2008

### Emergency Repair Grant

#### Grant Conditions

1. Emergency Repair Grants (ERG) are detailed in the Housing Assistance Policy and are subject to a number of conditions. Applicants should consider the conditions attached to this form of assistance carefully.
2. ERG are available to assist vulnerable households with emergency repairs to alleviate the most significant hazards.
3. Applicants making enquiries for assistance will normally be directed to the Council's Home Improvement Agency 'Care and Repair West Norfolk' who administer grants for the Council.
4. All applications for assistance must be on the Council's official application forms and must be complete prior to submission for approval.
5. ERG are for works inclusive of VAT of up to maximum of £500
6. The assistance maxima of £500 includes VAT where applicable at the prevailing rate.
7. For grant applications up to £500 one quotation may be provided.
8. ERG are available only to owner occupiers and are in receipt of means tested benefits as defined in Appendix 5 of the Housing Assistance Policy. Proof of receipt of, or entitlement to, relevant benefits must be submitted with all applications for assistance.
9. The property must be occupied by the applicant as a sole/main residence.
10. Occupation must be consistent and permanent and does not include weekend or holiday occupation.
11. Only one [1] ERG can be provided within any twelve [12] month period.
12. All quotations submitted as part of the application should be on headed paper with the company details provided.

13. Payment of the grant or any part thereof is conditional on the eligible work being carried out to the satisfaction of the Council and the receipt of an acceptable invoice for the work and/or any ancillary or professional fees. An invoice will not be acceptable if it is provided in the name of the applicant or a member of the applicant's family.
14. No assistance will be awarded for works that have commenced prior to the date of the approval of the grant.
15. Where it is ascertained that an application for assistance has been determined on the basis of inaccurate or incomplete information, the Council can withhold or demand repayment of monies from the applicant.
16. If an applicant knowingly makes a false statement, in respect of any information they provide as part of an application for financial assistance or payment, criminal proceeding may follow.