



## ECO Flexible Eligibility Application Form

### Occupier's Details

Mr  Mrs  Miss  Ms  Other \_\_\_\_\_

Full Name:	Address:
Phone Number:	
Email:	

### Property Details

Are you the: Owner Occupier  Tenant

Property Type:  Number of Bedrooms:  Heating Type:	Landlord's Name:  Landlord's Address:  Contact Number:
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**Measures:** What are you applying for under the ECO scheme?

Replacement Heating      Oil     LPG     Gas     Storage Heaters

Heating Problem      Broken (beyond economical repair)     Inefficient

Insulation      Cavity Wall     Solid Wall     Loft     Other

**Eligibility:** Applicants **must** meet criteria from section **A plus B or C. Please provide evidence.**

<p><b>(A) Low Income</b></p> <p>Housing Benefit <input type="checkbox"/></p> <p>Council Tax Reduction <input type="checkbox"/></p> <p>Child Tax Credit <input type="checkbox"/></p> <p>Working Tax Credit <input type="checkbox"/></p> <p>Universal Credit <input type="checkbox"/></p> <p>Pension Savings Credit <input type="checkbox"/></p> <p style="text-align: center;"><b>OR</b></p> <p>Income not exceeding relevant threshold <input type="checkbox"/> (evidenced by 3 months of recent statements from <u>all</u> bank accounts)</p> <p style="text-align: center;"><b>OR</b></p> <p>State pension criteria <input type="checkbox"/> (evidenced by 3 months of recent statements from <u>all</u> bank accounts)</p>	<p><b>(C) Vulnerable to Cold</b></p> <p>Disability Living Allowance <input type="checkbox"/></p> <p>Personal Independence Payment <input type="checkbox"/></p> <p>Attendance Allowance <input type="checkbox"/></p> <p>Incapacity Benefit <input type="checkbox"/></p> <p style="text-align: center;"><b>OR</b></p> <p>Aged 65 or over, has child/ren under 5 or is pregnant <input type="checkbox"/></p> <p style="text-align: center;"><b>OR</b></p> <p>On the Priority Services Register <input type="checkbox"/></p> <p style="text-align: center;"><b>OR</b></p> <p>Has a health or vulnerability condition exacerbated by living in a cold home with confirmation from <input type="checkbox"/></p> <ul style="list-style-type: none"><li>• Letter from GP or hospital</li><li>• Other medical professional</li><li>• Invitation for free flu jab for health reasons</li></ul>
<p><b>(B) High Costs</b> <input type="checkbox"/></p> <p>EPC rating of F or G, or if no EPC, a score of 80 on the questionnaire. This can be established through the Energy Team.</p>	

**Please turn over for Terms and Conditions.**

## **Data Protection Regulations and Privacy Policy**

Please note that the Borough Council of King's Lynn & West Norfolk (including Care & Repair West Norfolk) take your privacy very seriously. Under data protection legislation we lawfully process your personal information as a Public Authority. Any data received as a result of a Flexible Eligibility application will be stored for no longer than is necessary and will be in accordance with the Council's Data Protection Policy.

You need to know that under data protection law you have the right to request access to, rectification, restriction or objection, to the processing of your personal data, as detailed in our Privacy Policy (on our website). You can contact our Data Protection Officer at e-mail: [foi@west-norfolk.gov.uk](mailto:foi@west-norfolk.gov.uk) or telephone: 01553 616686. You also have the right to lodge a complaint with the regulator, the Information Commissioner's Office.

### **Please read the following Terms and Conditions:**

1. The Energy Company Obligation (ECO) scheme is a national led scheme and not administered through the local authority. The Borough Council of King's Lynn & West Norfolk (including Care & Repair West Norfolk) are utilising the flexible eligibility element of the scheme to assist residents whom meet the criteria as defined in our Statement of Intent. This can be found on the Council website.
2. Meeting the flexible eligibility criteria does not guarantee the installation of measures. Upon confirmation of entitlement, the applicant may wish to contact relevant ECO providers/installers.
3. If you have works undertaken by an ECO provider you are entering into a contract with the installer. The contractor alone is responsible for the proper and efficient execution of the works. Should you have any problems with the installation once the work has been completed you need to contact the contractor directly. The Borough Council of King's Lynn & West Norfolk (including Care & Repair West Norfolk) do not underwrite or warrant any of the activities undertaken by ECO providers/installers.

### **Declaration**

I have read, understood and apply for the scheme based on the Terms and Conditions as outlined in this Application Form.

I understand the following;

- If I give information that is incorrect or incomplete, you may, take action against me. This could include court action.
- You may check the information with other sources as allowed by law to enable the Council to process this application more quickly. This can include internal Council departments as well as other external bodies.

I declare the information I have given on this form and any documents supporting this application are correct and complete.

### **Authorisation**

I/We authorise the following;

- The Council to access any records held by them where it will allow this application to be processed more quickly.
- The Council to access records held by external bodies such as the Department of Work and Pensions where it will allow this application to be processed more quickly.
- For the purpose of my application I give my consent to the Council to provide a copy of my declaration to an appropriate Energy Company Obligation installer/supplier or any scheme administrator for the purposes of obtaining funding.

Signed \_\_\_\_\_

Date \_\_\_\_\_

Please complete and return your application form and supporting documentation to;

**Care & Repair**

[careandrepair@west-norfolk.gov.uk](mailto:careandrepair@west-norfolk.gov.uk)

Borough Council of King's Lynn & West Norfolk  
King's Court  
Chapel Street  
King's Lynn  
PE30 1EX

Or

**Housing Standards**

Borough Council of King's Lynn & West Norfolk  
King's Court  
Chapel Street  
King's Lynn  
PE30 1EX